## Policy for Refund of Fees on account of Cancellation of Admission for Undergraduate and Graduate Programmes

Sr. No.	<b>Cancellation of Admissions</b>	<b>Cancellation</b> of	<b>Admissions</b> After
	Before Commencement of the	Commencement of the	e Programme
	Programme	Within 2 weeks from	After 2 weeks from
		Commencement of	Commencement of
		the Programme	the Programme
1.	Full refund of fees except	50% of the Academic	100% of the
	Application Fees which are Non-	Fees will be deducted	Academic Fees will
	Refundable.	and remaining amount	be deducted.
		will be refunded.	
2.	Administrative fees of AED 1000	Administrative fees of	Administrative fees
	+5% VAT will have to be paid by	AED 1000 +5% VAT	of AED 1000 + 5%
	the student at the time of application	will have to be paid by	VAT will have to be
	for the cancellation of the	the student at the time	paid by the student at
	admission.	of application for the	the time of
		cancellation of the	application for the
		admission.	cancellation of the
			admission.

## **Notes:**

- 1. Visa cancellation charges and medical insurance charges will be applicable as per prevailing laws at U.A.E.
- 2. If the student does not attend any class for 3 consecutive weeks from the commencement of the program, SIU Dubai has the right to cancel admission and the student's visa; no fee refund will be applicable, and visa cancellation charges will have to be paid by the student.
- 3. Application Fees are Non-Refundable.
- 4. No refund will be applicable if a student transfers application to the next intake and decides to cancel thereafter.