

Policy for Refund of Fees on account of Cancellation of Admission for Undergraduate and Graduate Programmes

Sr. No.	Cancellation of Admissions Before Commencement of the Programme	Cancellation of Admissions After Commencement of the Programme	
		Within 2 weeks from Commencement of the Programme	After 2 weeks from Commencement of the Programme
1.	Full refund of fees except Application Fees which are Non-Refundable.	50% of the Academic Fees will be deducted and remaining amount will be refunded.	100% of the Academic Fees will be deducted.
2.	Administrative fees of AED 1000 +5% VAT will have to be paid by the student at the time of application for the cancellation of the admission.	Administrative fees of AED 1000 +5% VAT will have to be paid by the student at the time of application for the cancellation of the admission.	Administrative fees of AED 1000 + 5% VAT will have to be paid by the student at the time of application for the cancellation of the admission.

Notes:

1. Visa cancellation charges and medical insurance charges will be applicable as per prevailing laws at U.A.E.
2. If the student does not attend any class for 3 consecutive weeks from the commencement of the program, SIU Dubai has the right to cancel admission and the student's visa; no fee refund will be applicable, and visa cancellation charges will have to be paid by the student.
3. Application Fees are Non-Refundable.
4. No refund will be applicable if a student transfers application to the next intake and decides to cancel thereafter.